

**The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on August 26, 2014 in the Verona High School Media Center at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.**

**The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President, Mr. Joseph Bellino, Mr. James Day and Mr. Steven Spardel. Also present were: Mr. Rui Dionisio, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.**

**Approximately twelve citizens and two members of press were present.**

**Public Comment on Agenda Items-**

- Question on approved field design

**Committee Reports**

**Education/Special Education**

- ESL enrollment, CHILD co-sponsored workshops, AEDs purchased for fields, CPR training, Personnel, preschool enrollment and professional development
- Mr. Miller will put out a press release on HSPA and Advanced Placement results
- Marzano and SGO's were discussed
- Parcc is happening in the spring 2015. It will replace ASK and HESPA.
- Potential litigation on Special Education case

**Community Resources- None**

**Building and Grounds**

- ESIP update
- FPA has completed the topographic and boundary survey
- Summer projects in the amount of \$150,000 were completed this summer
- Track drainage is being address
- Track repair and resurfacing bid is being awarded tonight to American Athletic Courts

**Finance**

- District advertising costs and where the district will advertise jobs
- Surplus calculation for 13-14 is \$371,035. \$250,000 will be designated for the 15-16 budget and \$121,035 will go to maintenance reserve.
- Budget freeze because of 4 unbudgeted out of district placements
- Impact of Obama Care. It impacts long term substitutes, daily substitutes, aides and part time custodians.
- SEC is requiring that all school districts who have sold bonds in the past 5 years complete a disclosure audit

**ADHOC Referendum**

- There will not be a change to the 14-15 school calendar for construction work
- Band room configuration

**Superintendent's Report**

- Administrative Council Retreat was held on Monday, August 25<sup>th</sup>
- New Teacher Orientation was held today at HBW.
  - Welcomed the new teachers
  - Mr. Miller and our district administrators and supervisors turnkey professional development for our new staff transition.
    - Marzano, SGO, Curriculum, Technology (Genesis)
- Summer projects completed
- Preparation for school opening
  - Teachers report on Tuesday 9/2/14
  - Students report Thursday 9/4/14
- First Friday Folder will be this Friday

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #1-15**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**#1 RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **July 8, 2014**

**PERSONNEL**

**#2 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements for the 2014-2015 school year:

**2.1 Substitutes**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Committee</b>	<b>Term of Employment</b>
<b>Lynch, Pat</b>	District	Sub Child Study	\$400	Education	SY 14-15

		Team LDT-C	per diem		
<b>Cleveland, Joy</b>	District	Sub Speech/Lang. therapist	\$276.27 per diem	Education	SY 14-15
<b>Brundage, Carole</b>	District	Sub Child Study Team LDT-C	\$400 per diem	Education	SY 14-15
<b>Millin, Monica</b>	District	Sub Speech/Lang. therapist	\$400 per diem	Education	SY 14-15

**2.2 New Staff**

Name	Location	Assignment	Salary	Degree/Step	Effective	Department	Replacing/Notes
<b>Cuffe, Kristen</b>	VHS	.60% Spanish Teacher	\$35,185.80	MA/ Step 7	9/1/14 - 6/30/15	Education	
<b>Mascera, Gail</b>	VHS	Teacher's Assistant	\$18/hour		9/1/14-6/30/14	Education	For J. Calvo

**2.3 Resignation**

Name	Location	Position	Reason	Effective
<b>Aldiero, Deborah</b>	HBW	School Nurse	resignation	10/24/14

**2.4 Stipends**

Name	Position	School	Stipend	Term of Employment
<b>Larry Siegel</b>	After School Enrichment Coordinator	District	\$2,000	SY 14-15
<b>Kathy Mortara</b>	Substitute Calling Agent	District	\$4,100	SY 14-15
<b>Shirley Bush</b>	Nurse Facilitator	District	\$3,048	SY 14-15
<b>Sonny Watson</b>	Mail Carrier	District	\$18/hr.	SY 14-15
<b>Jason Calo</b>	Athletic Trainer	District	\$8,245	SY 14-15
<b>Rich Wertz</b>	Technology Coordinator	District	\$6,608	SY 14-15

**2.5 Bus Drivers**

Name	Name
<b>Kistner, Gary</b>	<b>Ramos, Pedro</b>
<b>McNamara, John</b>	<b>Dzemail, Muric</b>
<b>Menton, Mark</b>	<b>Sanches, Gregg</b>
<b>Navarra, Terrance</b>	<b>Etienne, Vladimir</b>

Phillips, Nicholas	
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#3 **RESOLVED** that the Board approve the attached job description for Library Aide.

#4 **RESOLVED** that the Board approve **Anthony Neglio** as a Library Aide in Verona High School at a salary of \$100 per diem effective September 4, 2014 through June 30, 2015.

#5 **RESOLVED** that the Board approve the following staff relocations:

Name	Current Location	New Location	Grade/%	Effective Date
Ellenbogen, Kristina	LAN	BRK	Grade 2	9/1/2014
Flynn, Kelly	BRK	ALL ELEM	Reading Intervention	9/1/2014
Ruggiero, Anne Marie	FOR	LAN	Grade 1 @ 100%	9/1/2014
Savolskis, Kimberly	FOR	FNB	Grade 3	9/1/2014
Calvo, Jessica	VHS .60%	VHS 100%		9/1/2014
Livelli, Suzanne	LAN	FOR	Kdg.	9/1/2014

#6 **RESOLVED** that the Board approve the payment of merit goals for **Steven Forte** in the amount of \$5,153.50.

#7 **RESOLVED** that the Board approve the Staff Assignment list for the 2014-2015 school year. (See attached)

#8 **RESOLVED** that the Board approve the list of substitute teachers, substitute school nurses, substitute secretaries, classroom/personal/instructional aides, substitute teacher aides, lunch aides, substitute lunch aides, part time custodians, substitute custodians and volunteers for the 2014-2015 school year. (See attached)

#9 **RESOLVED** that the Board approve the following register keepers for the 2014-2015 school year:

Brookdale	<b>Diane DeNotaris</b>	<b>Richard Rampolla</b>
F. N. Brown	<b>Alina Dugan</b>	<b>Anthony Lanzo</b>
Forest	<b>Debra Lawrence</b>	<b>Jeffrey Monacelli</b>
Laning	<b>Donna Buro</b>	<b>Julie DiGiacomo</b>
H. B. Whitehorne	<b>Beth Foley</b>	<b>Howard Freund</b>
Verona High School	<b>Lisa Torchia</b>	<b>David Galbierczyk</b>

**#10 RESOLVED** that the Board approve **Dianne Kuzsma** and **Janet Landara** to issue working papers during the 2014-2014 school year.

**#11 RESOLVED** that the Board approve the following technology facilitators:

Name	Position	Location	Stipend	Notes
<b>Jennifer Hogan</b>	Technology Facilitator	FNB	\$138/day	2 day/week
<b>Nicholas Klose</b>	Technology Facilitator	BRK	\$138/day	1 1/2 days/week
<b>Jackie Giannuario</b>	Technology Facilitator	FOR/LAN	\$138/day	4 days/week

**#12 RESOLVED** that the Board approve **Anna Collins** 1<sup>st</sup> grade teacher at F N Brown for beginning her 30<sup>th</sup> year attaining longevity of \$3,000.

**#13 RESOLVED** that the Board approve the corrected salary of \$101,467 and up to \$12,000 for referendum performance goals on the 2014-2015 contract for **Paul McDevitt**, Facilities Manager.

**#14 RESOLVED** that the Board approve the corrected salary of \$156,440 and up to \$6,000 for referendum goals on the 2014-2015 contract for **Cheryl Nardino**, School Business Administrator/Board Secretary.

**#15 RESOLVED** that the Board approve the following administrative assistants overtime at their regular rate of pay for authorized work beyond 36.25 hours per week for the 2014-2015 school year.

<b>Theresa Frediani</b>	\$34.73/hr.
<b>Carol Oliver</b>	\$41.34/hr.

**RESOLVED** that the Board approve **Resolutions #16-17**

**Moved by: Mr. Unis**

**Seconded by: Mr. Day**

**Ayes: 5**

**Nays: 0**

**CURRICULUM**

**#16 RESOLVED** that the Board approve the following book for the 2014-2015 school year at Verona High School and H B Whitehorne Middle School:

<b><u>Course</u></b>	<b><u>Title</u></b>
English III and English IV	The Absolutely True Diary of a Part Time Indian

**#17 RESOLVED** that the Board approve the following Professional Development for 3 hours per staff member at the hourly rate noted:

<b>Staff Name</b>	<b>Course</b>	<b>Total No. of Hours/ Days</b>	<b>Stipend</b>
<b>Lijoi, Stefanie</b>	Pearson Presentation - 6th grade	3 hrs.	\$40.31
<b>Smith, Kate</b>	Pearson Presentation - 6th grade	3 hrs.	\$43.94
<b>Marsano, Debbie</b>	Pearson Presentation - 6th grade	3 hrs.	\$62.85
<b>Halbert, MaryAnne</b>	Pearson Presentation - 6th grade	3 hrs.	\$68.08
<b>Rusignuolo, Corrie</b>	Pearson Presentation - 6th grade	3 hrs.	\$37.69

**RESOLVED** that the Board approve **Resolutions #18-28 and #30-33. #29 voted upon separately**

**Moved by: Mr. Unis**

**Seconded by: Mr. Bellino**

**Ayes: 5**

**Nays: 0**

**EDUCATION/SPECIAL EDUCATION**

**#18 RESOLVED** that the Board approve the following HIB Coordinators for the 2014-2015 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>
<b>Dana Lustig</b>	VHS	District Anti-Bully Specialist
<b>Harriette Warshaw</b>	HBW	Anti-Bullying Specialist
<b>Doris Peim</b>	HBW	Anti-Bullying Specialist
<b>Karen Tully</b>	Brookdale	Anti-Bullying Specialist
<b>Karen Tully</b>	F N Brown	Anti-Bullying Specialist
<b>Diane Leshowitz</b>	Forest	Anti-Bullying Specialist
<b>Diane Leshowitz</b>	Laning	Anti-Bullying Specialist

**#19 RESOLVED** that the Board approve the 1st reading of the following policies:

**P3283: Electronic Communications Between Teaching Staff Members and Students (M)**

**P4283: Electronic Communications Between Support Staff  
Members and Students**

**#20 RESOLVED** that the Board approve the following student observer/student teacher:

Name	School	School/teacher/ Grade	Duration	Hours	Assignment
Furey-King, Mary Ying	Wm. Pat.	VHS/Hou/Grades 9-12	9/22-12/8/14	1-2 days/wk.	Student Observer
Sluberski, Melissa	Seton Hall Univ.	LAN/Apisa/Grade 1	9/8-11/28/14	5 days/wk.	Student Teacher

**#21 RESOLVED** that the Board approve the following tuition students received:

Student ID No.	School	Grade	Student ID No.	School	Grade
171515	VHS	10	221751	HBW	5
151212	VHS	11	221753	HBW	5
161213	VHS	11	221752	HBW	5
181749	VHS	9	230607	LAN	3
171750	VHS	10	251082	LAN	2
181495	HBW	8	271731	LAN	K
211509	HBW	6	271729	LAN	K

**#22 RESOLVED** that the Board approve the attached contracts from the commission for the Blind and Visually Impaired for students #021998, #071493 & 111802 for the 2014-2015 school year. These students will receive Level 1 services at the rate of \$1,800 each, for a total of \$5,400 which will be deducted from the school district's state aide. This will be funded through IDEA.

**#23 RESOLVED** that the Board approve to contract with Kid Clan Services, Inc. to provide occupational therapy services from 6/24/14 – 7/22/14 for students attending the Verona summer school program at a rate of \$99.00 per hour, for a total not to exceed \$5,940. This will be funded through IDEA.

**#24 RESOLVED** that the Board approve to contract with North Jersey Outreach (KDDS, TOO, Inc.) to provide Parent Training services for student #053196 for the 2014-2015 school year at the rate of \$150.00 per hour for 4 hours per month for 12 months for a total of \$7,200.00 in accordance with the IEP. This will be funded through IDEA.

- #25 RESOLVED** that the Board approve to contract with North Jersey Outreach (KDDS, TOO, Inc.) to provide Parent Training services for student #041497 for the 2014-2015 school year at the rate of \$100.00 per hour for 4 hours per month for 12 months for a total of \$4,800.00 in accordance with the IEP. This will be funded through IDEA.
- #26 RESOLVED** that the Board approve to contract with North Jersey Outreach (KDDS, TOO, Inc.) to provide up to two (2) hours of home-based ABA/Discreet Trial instruction for every five (5) school absences for student #041497 for the 2014-2015 school year, not to exceed \$8,000.00. This will be funded through IDEA.
- #27 RESOLVED** that the Board approve to contract with Pratiksha Chesney to provide physical therapy services for students #021998 & #071493 for the month of August 2014 at the rate of \$90.00 per hour, for a total not to exceed \$400.00. This will be funded through IDEA.
- #28 RESOLVED** that the Board approve to contract with Speech Therapy Center, LLC to provide speech therapy services for student #080702 at The Craig School for Extended School Year for the 2014-2015 school year, not to exceed \$600.00. This will be funded through IDEA.

**RESOLVED** that the Board approve **Resolution #29**

**Moved by: Mr. Unis**

**Seconded by: Mr. Spardel**

**Ayes: 4**

**Nays: 4- Mr. Bellino**

**#29 RESOLVED** that the Board approve the Superintendent HIB Report:

**June 2014**

**#30 RESOVLED** that the Board approve the following teachers to work during the summer of 2014 to attend eligibility meetings and IEP meetings, mediation hearings, due process hearings as necessary:

Name	Rate
Barone, Linda	\$51.68
Errico, Jennifer	\$39.25
Gordon, Lindsay	\$36.39

**#31 RESOLVED** that the Board approve the attached list of home instructors and Special Services aides for the 2014-2015 school year.



**#32 RESOLVED** that the Board approve to accept the attached settlement agreement date 8/12/14 for Student #061306.

**#33 RESOLVED** that the Board approve the following attendance at conferences:

Name	Event/Location	Date	Cost	Acct.
<b>Garcia, Dana</b>	Physical Therapy Assessment & Treatment of the Child with Autism/ NYNY	9/14-15/14	\$400.00	IDEA \$200 Mrs. Garcia will pay \$200

**RESOLVED** that the Board approve **Resolutions #33-37**

**Moved by: Mr. Spardel**

**Seconded by: Mr. Day**

**Ayes: 5**

**Nays: 0**

**CO-CURRICULAR/ATHLETICS**

**#34 RESOLVED** that the Board approve the attached list of Co-Curricular positions for Verona High School and H. B. Whitehorne Middle School for the 2014-2015 school year.

**#35 RESOLVED** that the Board approve the 2nd reading of the following policy and regulation:

**P5300: Automated External Defibrillators (AEDS)  
R5300: Automated External Defibrillators (AEDS)**

**#36 RESOLVED** that the Board approve the following personnel:

**Coach**

Name	Location	Position	Step	Stipend
<b>Stiefbold, Scott</b>	VHS	JV Volleyball Coach	3	\$6,485
<b>Passero, Michael</b>	VHS	Volunteer Football Coach	NA	NA

**#37 RESOLVED** that the Board approve the following co-curricular positions for the 2014-2015 school year:

Name	Club Name	Location	Stipend	Term of Employment
<b>Bresnan, Patrick</b>	Co-Advisor Student Council	VHS	\$1,146.50	SY 14-15
<b>Burns, Marla</b>	Paws and Claws	VHS	\$534	SY 14-15
<b>Cashill, Robert</b>	Math Honor Society	VHS	\$517	SY 14-15
<b>Swajkowski, Matt</b>	Chess Club Advisor	VHS	\$436	SY 14-15
<b>Sepcie, Christine</b>	Euro Challenge Co-Advisor	VHS	\$1,487	SY 14-15
<b>Sepcie, Christine</b>	Fed Challenge Co-Advisor	VHS	\$1,487	SY 14-15
<b>Wiemken, Ryan</b>	Marching Band Instructor	VHS	\$2,000	SY 14-15

**RESOLVED** that the Board approve **Resolutions #38-39**

**Moved by: Mr. Unis**

**Seconded by: Mr. Bellino**

**Ayes: 5**

**Nays: 0**

**BUILDING AND GROUNDS**

**#38 RESOLVED** that the Board approve the following Use of Building:

Organization/Group	Location	Purpose	Dates
<b>Catalyst - SAT/ACT Bootcamp</b>	VHS	SAT/ACT	9/27-28/14
			3/7-3/8/15
			4/11-4/12/15
<b>Northern NJ Huaxia Chinese School</b>	VHS	Chinese classes	SY 14-15 9/14-6/15

**#39 BE IT RESOLVED** that the Board advertised for repairs and resurfacing to the synthetic running track surface at H. B. Whitehorne Middle School track, with the bid opening on August 6, 2014. Be it further resolved that one bid was submitted. And be it resolved that the Board award the contract to American Athletic Courts Inc. in the amount of \$84,500. Montclair Kimberley Academy, will be paying for half of the project in the amount of \$42,250.

**RESOLVED** that the Board approve Resolutions #40-54

**Moved by: Mr. Unis**

**Seconded by: Mr. Spardel**

**Ayes: 5**

**Nays: 0**

**FINANCE**

**#40 RESOLVED** that the Board approve the enclosed check list(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$129,699.35	Vendor Checks	June 19, 2014
\$209,143.66	Vendor Checks	June 24, 2014
\$102,367.02	Vendor Checks	June 27, 2014
\$ 31,251.62	Vendor Checks	June 30, 2014
\$2,503,305.44	Vendor Checks	July 2, 2014
\$ 37,464.00	Vendor Checks	July 9, 2014
-\$163,611.01	Voided Checks	July 9, 2014
\$1,142,326.07	Vendor Checks	July 30, 2014
\$780,622.71	Vendor Checks	August 21, 2014

**#41 RESOLVED** that the Board approve the Student Accident Insurance as follows:

Grades Pre-K- 12	
School time	\$74.00
Round the clock	\$128.00

**#42 RESOLVED** that the Board accept a donation of a Treadmill Desk to H B Whitehorne Middle School from Yvette McNeal, Principal H B Whitehorne Middle School at a value of \$1,803.47.

**#43 RESOLVED** that the Board approve the following state contract vendors:

CDW Government	MRESC 13/14-04
Pitney Bowes	A75237
Staples	A77249
Xerox	A74851
Stewart Business Systems	A64041
Dell	A70256
Konica Minolta	A52046 & 64044

**#44 RESOLVED** that the Board approve the bid threshold with a Qualified Purchasing Agent.

<b>Bid Threshold</b>	<b>Quotation Threshold</b>
\$36,000	\$5,400

**#45 RESOLVED** that the Board approve and accept the following 2014-2015 funding for Our Lady of The Lake School:

Non-Public Textbooks	\$13,525
Non-Public Nursing	\$21,531
Non-Public Technology	\$ 7,264

**#46 RESOLVED** that the Board approve and accept the No Child Left Behind (NCLB) Title II funding for 2014-2015 in the amount of \$21,395, Public amount, and \$2,317, Nonpublic amount.

**#47 RESOLVED** that the Board approve the grant application and submission for the No Child Left Behind (NCLB) Grant for 2014-2015 school year.

**#48 RESOLVED** that the Board approve and accept the Chapter 192/193 funding for 2014-2015 in the amount of \$97,854.

**49 RESOLVED** that the Board approve and accept the FY 2015 IDEA funding in the amounts listed:

IDEA Basic	\$451,751
Non-Public Share	\$27,778
Preschool	\$23,501

**#50 RESOLVED** that the Board approve to submit the 2014-2015 IDEA Grant to the New Jersey Department of Education for approval. The district has been allocated \$503,030 to be used to provide services to students with disabilities. This allocation includes \$451,751 in Basic Funds, \$27,778 as Non-Public Funds, and \$23,501 in Preschool Funds.

**#51 RESOLVED** that the Board approve the bid results for the 2014-2015 New Jersey cooperative bid. Bid Services were provided by **Educational Data Services Inc.**, and the amounts are listed as follows:

<u>Category</u>	<u>P.O. Total</u>
General Classroom Supplies	\$ 32,620.80
Office/Computer Supplies	\$ 1,395.39
Audio Visual Supplies	\$ 1,532.59
Fine Art Supplies	\$ 21,269.54
Health and Trainer Supplies	\$ 4,532.24

Physical Education Supplies	\$ 2,377.20
Science Supplies	\$ 17,157.41
Teaching Aids	\$ 8,375.18
Technology Supplies	\$ 930.09
Custodial Supplies	\$ 44.04
Copy Duplicator Paper	\$ 22,031.67
Library Supplies	\$ 670.45
Lumber Supplies	\$ 885.00
Athletic Supplies	\$ 7,587.22
Special Needs	<u>\$ 105.04</u>

Total: \$121,513.86

- #52 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2013-2014 budget for:

**June, 2014**

- #53 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**June, 2014**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of June 30, 2014 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- #54 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**June, 2014**

**PUBLIC COMMENT**

- Mrs. Conboy and Mrs. Bilfuco, staff at Laning, received a grant from the NJ Agricultural Society.
- BGNHA read a letter which was mailed to the board.
- Mr. Tamburro, VHS staff member, has concerns about the Chinese school using VHS

**The meeting adjourned at 9:25 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino  
Board Secretary**